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Department responsible for student mobility	Erasmus & Study Abroad Office (ESAO) Erasmus & Study Abroad Office, Edith Morley Building, Whiteknights Campus, Reading, RG6 6AA										
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Outgoing Students (from Reading)	Emily Davis-Williams & Jane Lansdown Tel: +44 (0) 118 378 8504 / 8323 Email: studyabroad@reading.ac.uk Please note: All enquiries regarding any aspect of Studying Abroad at the University of Reading should be directed to studyabroad@reading.ac.uk										
Number of places available	The number of spaces available can be negotiated on an annual basis. The University of Reading does not require that an equal number of students be mobile in a given year, although a balance in mobility levels should be achieved over the duration of the agreement.										
Application deadlines	<p>Information regarding students nominated must reach the University of Reading by the following deadlines:</p> <table border="1"> <thead> <tr> <th></th> <th>Nomination deadline</th> <th>Application deadline</th> </tr> </thead> <tbody> <tr> <td>September 2020 Entry</td> <td>1 May 2020</td> <td>1 June 2020</td> </tr> <tr> <td>January 2021 Entry</td> <td>1 October 2020</td> <td>1 November 2020</td> </tr> </tbody> </table> <p>Students are recommended to submit their full application as early as possible.</p>			Nomination deadline	Application deadline	September 2020 Entry	1 May 2020	1 June 2020	January 2021 Entry	1 October 2020	1 November 2020
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<p>Study dates 2020/21</p>	<p>Students can be nominated to study at Reading one of the following options:</p> <table border="1" data-bbox="504 320 1422 943"> <thead> <tr> <th data-bbox="504 320 644 383"></th> <th data-bbox="644 320 1018 383">Study Periods</th> <th data-bbox="1018 320 1422 383">Dates</th> </tr> </thead> <tbody> <tr> <td data-bbox="504 383 644 566">Option 1</td> <td data-bbox="644 383 1018 566">Study Block 1</td> <td data-bbox="1018 383 1422 566">Monday 21 September - Friday 11 December 2020 <i>Please note: Students must arrive in Reading no later than Sunday 20 September 2020</i></td> </tr> <tr> <td data-bbox="504 566 644 750">Option 2</td> <td data-bbox="644 566 1018 750">Study Block 2</td> <td data-bbox="1018 566 1422 750">Monday 4 January - Friday 11 June 2021 <i>Please note: Students must arrive in Reading no later than Tuesday 5 January 2021.</i></td> </tr> <tr> <td data-bbox="504 750 644 943">Option 3</td> <td data-bbox="644 750 1018 943">Full Academic year (Study Blocks 1 & 2)</td> <td data-bbox="1018 750 1422 943">Monday 21 September 2020 - Friday 11 June 2021 <i>Please note: Students must arrive in Reading no later than Sunday 20 September 2020</i></td> </tr> </tbody> </table>		Study Periods	Dates	Option 1	Study Block 1	Monday 21 September - Friday 11 December 2020 <i>Please note: Students must arrive in Reading no later than Sunday 20 September 2020</i>	Option 2	Study Block 2	Monday 4 January - Friday 11 June 2021 <i>Please note: Students must arrive in Reading no later than Tuesday 5 January 2021.</i>	Option 3	Full Academic year (Study Blocks 1 & 2)	Monday 21 September 2020 - Friday 11 June 2021 <i>Please note: Students must arrive in Reading no later than Sunday 20 September 2020</i>
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<p>Application process</p>	<p>Exchange students can only submit applications online through the RISIS Student Portal. To access the online application study abroad coordinators/ advisers must nominate students via the RISIS Nomination Portal, access to which will be sent out to partner contacts when we open the calls for nominations.</p> <p>Study abroad coordinators / advisers may nominate for Study Block 1, Full Academic Year and Study Block 2 prior to 1 May 2020. We will resend the Nomination Portal link during August, open until 1 October, for any remaining Study Block 2 nominations. If a student has already been nominated for Study Block 2 prior to 1 May, they do not need to be nominated again when we resend the Portal access link.</p> <p>We ask that all nominations are submitted via our Nomination Portal to ensure that we capture all the information we need about students in the format in which we need it. The portal will ask you to enter the following information about each nominated student</p> <ul style="list-style-type: none"> • Student's family name (as appears on passport) • Student's other names (as appears on passport) • Student's date of birth (in the DD/MM/YYYY format) • Student's gender (Male or Female) • Student's email address <p>Once this information is received, the Nomination Portal will email study abroad coordinators / advisers a receipt, which will include the student's eight digit University of Reading student ID number (2*****).</p> <p>Study abroad coordinators / advisers will need to nominate each student separately: the Nomination Portal does not allow multiple nominations in one session.</p>												

	<p>Once nominations have been checked and accepted by us, we will write to your students with information about how to access the online application form.</p> <p>Summary of the application process following acceptance of nomination by the University of Reading:</p> <table border="1" data-bbox="491 360 1433 1169"> <tr> <td data-bbox="491 360 624 443">Stage 1</td> <td data-bbox="624 360 1433 443">Applicants complete the online application detailing provisional module choices.</td> </tr> <tr> <td data-bbox="491 443 624 562">Stage 2</td> <td data-bbox="624 443 1433 562">Print the completed online application and get the relevant authority at the home institution to confirm the details and sign the application.</td> </tr> <tr> <td data-bbox="491 562 624 680">Stage 3</td> <td data-bbox="624 562 1433 680">Non-native English speaking applicants must provide evidence of English language proficiency. This applies regardless of whether they intend to gain a Tier 4 or Short-term Study Visa.</td> </tr> <tr> <td data-bbox="491 680 624 1016">Stage 4</td> <td data-bbox="624 680 1433 1016">Scan a copy of the signed application with a Transcript (in English) indicating modules studied and grades received as part of their degree programme and evidence of English Language proficiency (if applicable). Scanned PDF copies should be e-mailed directly to studyabroad@reading.ac.uk. Students are advised that they should use a scanner to scan their documents, rather than take a picture with their smartphone. Documents must be attached to the email, not pasted within it.</td> </tr> <tr> <td data-bbox="491 1016 624 1169">Stage 5</td> <td data-bbox="624 1016 1433 1169">Upon receipt by the Erasmus & Study Abroad Office of the full application and associated documentation, the University of Reading will normally send its decision regarding the application directly to the student within four (4) weeks.</td> </tr> </table> <p>Further details of the application process can be found at: https://studyabroad.reading.ac.uk/incoming/apply/</p> <p>And https://studyabroad.reading.ac.uk/exchange-partners/</p>	Stage 1	Applicants complete the online application detailing provisional module choices.	Stage 2	Print the completed online application and get the relevant authority at the home institution to confirm the details and sign the application.	Stage 3	Non-native English speaking applicants must provide evidence of English language proficiency. This applies regardless of whether they intend to gain a Tier 4 or Short-term Study Visa.	Stage 4	Scan a copy of the signed application with a Transcript (in English) indicating modules studied and grades received as part of their degree programme and evidence of English Language proficiency (if applicable). Scanned PDF copies should be e-mailed directly to studyabroad@reading.ac.uk . Students are advised that they should use a scanner to scan their documents, rather than take a picture with their smartphone. Documents must be attached to the email, not pasted within it.	Stage 5	Upon receipt by the Erasmus & Study Abroad Office of the full application and associated documentation, the University of Reading will normally send its decision regarding the application directly to the student within four (4) weeks.
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VISA information	<p>Visa national students will require an entry visa in order to study in the UK.</p> <ul style="list-style-type: none"> ▪ Students nominated for 6 months or less can enter the UK on a Short-term Study Visa. Please refer your students to the UK Government website: https://www.gov.uk/study-visit-visa for further information. ▪ Students nominated for more than 6 months i.e. a full academic year, will be required to apply for a Tier 4 visa. <p>Where applicable, students applying for a Tier 4 visa must prove they meet the minimum English language proficiency entry requirements as stipulated at the time of application - currently an IELTS overall score 6.5 (or equivalent) resulting from a test carried out within two years of the time of application. Individual components (reading, writing, speaking, listening) should each have a minimum IELTS score of 6.0.</p> <p>This proof of English language proficiency should be submitted at the same time as the application.</p> <p>English language certification must in one of the recognised formats listed here: https://www.gov.uk/study-visit-visa</p>										

	<p>Students who do not meet the minimum language requirements for all four components will not be offered a place to study abroad at the University of Reading.</p> <p>CAS numbers (required from the University of Reading in order to gain a Tier 4 Visa) cannot be supplied to students more than 3 months before the commencement of their studies at Reading. Please refer your students to the UK Government website: https://www.gov.uk/study-visit-visa for further information. ESAO works closely with colleagues in the University's Immigration team, who issue CAS numbers.</p>
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Modules	<p>Module Information and Selection:</p> <p>A full list of module availability for International Exchange Students can be accessed from: http://www.reading.ac.uk/studyabroad/incomingstudents/vso-modules.aspx</p> <p>The module provision is subject to change and availability. The University of Reading reserves the right to amend its academic provision.</p> <p>Unless the University of Reading has an agreement which limits the subject areas which can be selected, applicants will be permitted to choose modules from the list providing that they have the necessary pre-requisite knowledge.</p> <p>The final decisions regarding acceptance onto the modules will be made by the Academic Departments/Schools. Students will have the chance to amend and finalise their modules once they arrive at the University of Reading.</p> <p>Students are expected to undertake a full workload while they are studying at the University of Reading. They can gain up to 30 ECTS per Study Block with no less than 20 ECTS (unless written permission from their home institution is given and sent to studyabroad@reading.ac.uk)</p> <p>Modules listed as being taught for autumn & spring are taught once over the two terms, not once in autumn and again in spring.</p> <ul style="list-style-type: none"> • Students in Reading for Study Block 1 only can select modules that are taught over two terms / the full academic year - you will normally receive 1/2 the credit value. • If students join in Study Block 2, it is unlikely that they can join a module which runs across two terms / the full academic year. <p>Most modules in the Department of Politics & International Relations, in the School of Law, and language modules in the Department of Languages and Cultures, cannot be joined in Study Block 2.</p> <p>Methods of Assessment:</p> <p>Each school at the University of Reading sets its own form of assessment which is reviewed and approved annually by the relevant academic authorities at the University. Examination assessment takes place during the Summer Term.</p> <p>Students who are not registered at the University for the Summer Term will be set an additional piece of assessment to replace the examination, as approved by the relevant academic authorities at the University. Students will be informed of the form of assessment by the academic department and the Erasmus & Study Abroad Office at the time they register onto the module, after arrival.</p>
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	<p>Grading System: Details can be found at: www.reading.ac.uk/studyabroad/incoming/grades</p>
Accommodation	<p>At nomination stage, exchange students will be provided with links to information about accommodation, highlighting the various campus based options available and the process to be followed.</p> <p>Exchange students can apply online direct with the University Accommodation Service only once they have been offered and formally accepted their place on the Study Abroad Programme at the University of Reading.</p> <p>The application deadlines for Halls of Residence are currently 1 August for Students starting in September and 1 December for students starting in January.¹</p> <p>Whilst every effort is made to provide accommodation in Halls of Residence, we are unable to guarantee either a place in Halls or a specific type of accommodation to any applicant.</p> <p>Students who either do not want to live in hall accommodation or are not offered hall accommodation can receive assistance from the University of Reading (details will be provided at the time of notification).</p> <p>Further details can be found at: https://studyabroad.reading.ac.uk/incoming/accommodation/</p>
Welcome and Arrival	<p>September 2020 Entry Students are expected to arrive in time to fully participate in the compulsory Welcome Week Programme (starting from 09:00 on Monday 21 September 2020).</p> <p>Halls of residence will be open to allow students to arrive from 18, 19 or 20 September 2020 for early arrivals (dependent on which hall the student is allocated). There will also be a Study Abroad Programme Welcome and Registration desk available from Thursday 17 September 2020.</p> <p>January 2021 Entry Students must arrive in time to fully participate in the full day Orientation and Induction meetings on Tuesday 5 January 2021. Halls of Residence will be available for earlier arrival.</p> <p>Details regarding travelling to the UK and welcome events will be sent to students at a later stage.</p>
Student Testimonials	<p>Please see https://studyabroad.reading.ac.uk/incoming/student-experiences/ for testimonials written by past Study Abroad Programme Students.</p>
Study Abroad Social Media	<p>Instagram: https://www.instagram.com/readingabroad/ Facebook: https://www.facebook.com/studyabroadreading/ Twitter: https://twitter.com/ReadingAbroad YouTube: https://www.youtube.com/playlist?list=PLZWYaq_mWwsHp_zKxj7KH16GcFl-DT1q</p>

Erasmus & Study Abroad Office, January 2020

¹ Correct at time of publication (January 2020)